

STP Board

Date: Thursday 22 March 2018
Time: 15:00-17:15
Location: Boardroom, Elizabeth House, Fulbourn Hospital CB21 5EF

Present:

Alex Gimson (AG) CAG Chair – *Chair (for first agenda item)*
Mike More (MMo) Chair, CUHFT – *Chair*
Tracy Dowling (TD) Chief Officer, CPFT
Prof John Wallwork (JW) Chairman, Papworth
Stephen Posey (SP) Chief Executive, Papworth
Rob Hughes (RH) Chairman, NWAngliaFT
Stephen Graves (SG) Chief Executive, NWAngliaFT
Gary Howsam (GH) Clinical Chair, CCG
Sheila Bremner (SBr) Interim Chief Officer & STP Accountable Officer, CCG
Nicola Scrivings (NS) Chairman, CCS
Ed Smith (ES) Head of Commissioning, CUHFT –*deputising for Roland Sinker*
Liz Robin (LR) Director of Public Health for Cambridgeshire & Peterborough
Wendi Ogle-Welbourn (WO-W) Corporate Director: People and Communities, PCC
Councillor Anna Bailey (AB) Chair of Adults Committee, CCC
Councillor Wayne Fitzgerald (WF) Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health, PCC
Mustafa Malik (MMa) Chief Executive, GPN
Will Bailey (WB) Practice Manager, Cambridge Network Federation
Paul Marshall (PM) Business Development Manager, EEAST
Sarah Boulton (SBo) Chair, EEAST
James Morrow (JM) GP, Granta
Catherine Pollard (CP) Executive Programme Director, SDU

In attendance:

Mayor James Palmer (JP) Cambridgeshire and Peterborough Combined Authority
Martin Whiteley (MWh) Chief Executive, Cambridgeshire and Peterborough Combined Authority
Jess Bawden (JB) Director of Corporate Affairs, CCG
Pearl Roberts (PR) Programme Manager, Cambridgeshire and Peterborough Combined Authority
Laura Anthony (LA) Programme Governance Manager, SDU - *Minutes*

Apologies:

Julie Spence (JS) Chair, CPFT
Roland Sinker (RS) Chief Executive, CUHFT
Matthew Winn (MWi) Chief Executive, CCS

	Agenda	Action
1	Standing items by exception <u>Matters Arising - Independent Chair:</u> Following discussions on interim arrangements for the Independent Chair at the last STP Board meeting held on 25 January, MMo has volunteered to act as the STP Chair in addition to his current role.	

Subsequently the Health and Care Executive (HCE) have discussed and have agreed that SBr will take on chairing of the HCE going forward.

The STP Board **endorsed** MMo as interim Chair of the STP Board and **endorsed** SBr as the new HCE Chair. It was **agreed** for MMo to take over as the Chair of the meeting immediately. MMo confirmed that whilst Chairing the STP Board this is in an independent role and not as the Chairman for CUHFT.

The STP Board thanked AG for all the work he has completed as the previous interim Chair and continued work going forward as CAG Chair.

Clarity is pending on whether a letter notifying Paul Watson and Dale Bywater of the new interim STP Board Chair. *After meeting note – there is no formal requirement needed following this change.*

(WO-W entered the meeting at 15:05).

2 Contributing to Councils' agendas – the Mayor and Combined Authority

The Mayor attended the STP Board alongside MW and PR from the Combined Authority, highlights of the discussion were:

- Good jobs, housing and public services are integral to support good health and are within the Mayor's portfolio.
- The problem that health provision is subject to one size fit all national policy.
- The ability to change our local relationship with the Government around health services and the Mayor can be used as a conduit to this.
- There is an opportunity within Cambridgeshire and Peterborough to learn from the Greater Manchester devolution model and have an agreement to join up health with the wider reform of public services.

(SBo entered the meeting at 15:10)

- The Mayor proposed that perhaps a devolved health services could deliver a higher quality of care alongside world class public transport, good homes and jobs, and asked whether the STP Board are prepared to work with the Mayor on exploring this thinking further.
- The boundaries of the STP match the Combined Authority boundaries which builds a good foundation for a potential deal.

(RH entered the meeting at 15:15)

- The Mayor confirmed that everything which is being proposed will not be delivered within a four-year term however there is more focus on the long term plan.
- MW confirmed strengthening local delivery is key and there is a challenge to align economic growth within the system with

financial pressures. Front loading will pay dividend in the long term.

- The Local Authority are focused on integrating health and care services, allowing patients and residents to access more services within the community, prevention and Public Health. There is a need to build healthy communities not houses.
- AB highlighted that the organisation someone is employed by shouldn't be the focus – the focus should be on the patient.
- There are many differences between the North and the South of the patch however there needs to be a connection to create a well-balanced system. The Mayor used the example of MedTech and creating an environment attractive to inward investment that would also benefit front line services.
- MMo summarised the discussion in three strands of focus:
 1. Public service reform – thinking differently about what opportunities there may be.
 2. Developments in housing and building the health voice into planning discussions.
 3. Sustainability of delivery of what we already have. Capturing growth and thinking in innovative ways.
- Mayor is willing to work with the system and support however required, the Mayor will be going to the Government at the end of Summer/September with a possible Devolution Two deal.

Action: MMo/SBr to take forward further discussions with MW on timescales. MMo

MMo thanked the Mayor for attending the STP Board.

(The Mayor, MW, JB and PR left the meeting at 15:45)

[REDACTED]

WB queried further detail on what commitment will be required, CP **agreed** to circulate further information on Greater Manchester which includes further detail on logistics.

[REDACTED]

Action: CP to share Greater Manchester information with WB.

It was suggested that it is started what the system would require and conditions set out in the deal. CP

It was **agreed** to have further conversations with MW on timescale.

WO-W confirmed Deloitte had previously worked on a Long Term Care Alignment Options Appraisal for the PCC which provides useful information on Health and Social Care.

Action: WO-W to circulate the Long Term Care Alignment Options Appraisal to the STP Board.

WO-W

1 Standing items by exception

Declarations of Interest: MMo declared a conflict of interest as previously worked on Greater Manchester.

New members of the STP Board will receive Declarations of Interest forms shortly.

Minutes from the previous meeting and outstanding actions: The minutes from the meeting held on the 25 January were **agreed** as a true reflection of the discussion. The action log was reviewed and updated as follows:

- Action 29: Complete.

Matters arising – Local Maternity System (LMS) Operational Plan: The STP Board **noted** the STP sign off for the LMS Operational Plan.

STP Successes: The STP Board **noted** the system achievements for the month of February and March. It was suggested to ensure there is a comprehensive summary of all areas of the system when outlining system achievements (including primary and social care). Whilst also ensuring achievements are down to system working.

Highlight Report: The STP Board **noted** the HCE highlight reports from the meetings held on 15 February and 20 March.

The STP Board discussed meeting with the MPs and timescales in light of the Mayor's presentation earlier in the meeting. It was suggested to aim to meet with MPs in June, and therefore agreeing a narrative and discussing with the STP Board in May.

Action: CP to orchestrate HCE meeting with MPs in June.

CP

3 2018/19 System Planning:

SBr updated the STP Board on the draft plans and alignment for 2018/19, which has been a positive process. Conversations are on-going and the national deadline for signing 2018/19 contract variations and contracts is the 23 March.

Reflections were shared by SG on the system working in a very different way in 2018/19 compared to previous years whilst still having operational performance pressures which will be still at the front of everyone's mind. The STP demonstrates willingness to work together think through control totals in a collaborative way. This process is a measure of the system coming together in a formal way.

The CCG (as are other organisations) are currently negotiating their respective control totals to ensure 2019/20 and 2020/21 are affordable.

WO-W echoed the agreements made in the recent HCE time out sessions where there was a commitment to being a system and to be outcome focused not organisation focused.

The importance of the narrative was discussed and linking detail with figures. Reflections were made on the pressures of DTOCs and occupied bed days and ensuring there is a focus on the whole patient pathway in the year to come.

SBr confirmed there will be a number of further HCE time out sessions to ensure there all conversations around North/South footprint and system architecture are discussed. Furthermore, the key areas of focus are reported back to the STP Board on progress made. 2018/19 will be a big challenge to the system with huge financial challenges, risk share and a lot of work to do. There are a number of conclusions to reach and there is a need to comeback with a refresh of the STP.

4 Governance

Governance Framework

The STP Governance Structure has been circulated to Partner organisations for approval. NWAngliaFT, CPFT and Royal Papworth have all approved the Governance Framework. There were a number of concerns raised at the CCG Governing Body which led to them declining to sign off the Governance Framework until the recommendations from the CCGs Internal Audit in January has been reviewed. The SDU have addressed these issues. It was **noted** that CUHFT and CCS have not reviewed due to timing issues, and are due to review in their respective May public meetings.

Given the fundamental changes that will be required to the governance arrangements for the STP with a move towards North/South, SBr proposed that the Governance Framework is not formally signed off by the outstanding organisations in its current form and is updated and ratified at a further date following clarity on the North/South proposal.

RH raised concerns on the pressure that was applied to ensure the Governance Framework was signed off in January, and the caveat was added at the time that the document may need updating at a later date. The STP Board **agreed** to increase pace and ensure the document is signed off at all Boards in May.

STP Board terms of reference

The STP Board **agreed** GH will be the vice chair of the STP Board.

The STP Board **approved** the revised STP Board terms of reference, with the small **note** of updating to reflect ICS language and removal of voting and non-voting members.

Action: LA to update the STP Board terms of reference.

LA

Information Commissioner's Office – HCE minutes

The STP Board **noted** the current ICO review of the decision to exempt the disclosure of HCE minutes.

Internal Review – STP Board

The STP Board **agreed** the retrospective publication of redacted STP Board minutes of the Fit for the Future website. The STP Board **noted** that all future STP Board minutes will be published in full.

5 AOB

- GH **noted** that after 18 months GP provider federations are now represented at the STP Board.

(AB left the meeting at 17:10).

- The STP discussed timescales for private/public meetings, there were reservations made on whether the STP Board were ready to meet in public. WO-W discussed the opportunity of making better use of the public joint Health and Wellbeing Board and coordinating alongside the Governors of Foundation Trusts. The group discussed the proposal of focusing more on patient involvement and whether publishing minutes and streaming the meeting would ensure transparency and leave no room for suspicion.

Action: Commission of work to look into public involvement and meeting in public. CP

The meeting closed at 17:15.

Author: Laura Anthony, Programme Governance Manager, March 2018